

Business trip packing list

- ☐ Passport / ID
- ☐ Tickets and booking confirmations
- ☐ Wallet, cards and some cash
- ☐ Phone and charger
- ☐ Keys
- ☐ Medications (in carry-on)
- ☐ Glasses / contact lenses
- ☐ Travel insurance details
- ☐ Toothbrush and toothpaste
- ☐ Deodorant
- ☐ Hairbrush / comb
- ☐ Sleepwear
- ☐ Reusable water bottle
- ☐ Suits / business outfits
- ☐ Dress shoes
- ☐ Laptop and charger
- ☐ Presentation files backed up
- ☐ Business cards
- ☐ Notebook and pen
- ☐ Travel iron or steamer

Notes
